Rules and Regulations of Academic Programmes

2021-22

(Applicable to the students admitted during the AY 2021-22)

Siddaganga Institute of Technology

SIDDAGANGA INSTITUTE OF TECHNOLOGY

(An Autonomous Institute affiliated to Visvesvaraya Technological University, Belagavi)

Rules and Regulations of Academic Programmes

1. Preamble

Siddaganga Institute of Technology (SIT) is an autonomous institute affiliated to Visvesvaraya Technological University and is one of the reputed institutes in the state of Karnataka and ranked one among the top hundred institutes in the country by NIRF (National Institutional Ranking Framework). The institute is accredited by NAAC with 'A++' grade and is ISO 9001:2015 certified. The institute is being granted academic autonomy by UGC and VTU since the academic year 2007-08. Academic autonomy has provided a great opportunity for the institute to formulate the curriculum that meets the global requirements, adopt teaching-learning process that brings out innovation and creativity latent in the students and to emerge as a leading technological institute in the country.

The main advantage of academic autonomy is continuous learning and evaluation. Academic autonomy facilitates changeover from hitherto absolute evaluation system (examination centric) to student learning centric grading system through continuous evaluation. To make this a reality, it is essential that the faculty and the students work in tandem, by understanding rules and regulations governing the academic programmes.

2. Programme Duration and Total Credits

The duration of various programmes and total credits to be earned for award of degree is given in the Table 2.1.

Table 2.1: Programme Details

Sl. No.	Programmes	Total Credits	Duration for obtaining Degree	
			Normal Duration	**Maximum Duration**
1	B.E.	160	4 Years (eight semesters)	8 years
2	B.E. (Lateral Entry)	120	3 Years (six semesters)	6 years
3	B.Arch.	260	5 years (ten semesters)	10 years
4	M.Tech.	80	2 Years (four semesters)	4 years
5	MCA	100	2 Years (four semesters)	4 years
6	MBA	100	2 Years (four semesters)	4 years

3. Academic Administration

Academic administration is monitored by the following academic committees/officers of the institute:

- Governing Council (GC)
- Academic Council (AC)
- Institute Academic Affairs Committee (IAAC)

- Departmental Academic Affairs Committee (DAAC)
- Joint Board of Studies (JBoS)
- Board of Studies (BoS)
- Board of Examiners (BoE)
- Programme Assessment and Quality Improvement Committee (PAQIC)
- Malpractice Enquiry Committee (MEC)
- Grievance Redressal Cell (GRC)
- Internal Quality Assurance Cell (IQAC)
- Disciplinary Committee (DC)
- Student Counselling Cell (SCC)
- Departmental Project Evaluation Committee (DPEC)
- Interdisciplinary Project Evaluation Committee (IPEC)
- Controller of Examinations (CoE)
- Dean of Academic Affairs (DAA)
- Dean Student Welfare (DSW)

3.1 Governing Council (GC): Responsible for ensuring clarity of vision, ethos & strategic direction and general & academic administration of the Institute.

Composition of GC

Chairman	:	President, Sree Siddaganga Education Society (SSES)
Convener	:	Principal of the Institute
Members	:	FIVE members nominated by Board of Management, SSES
		TWO senior faculty members nominated by the Principal
		ONE Educationalist/Industrialist nominated by the Management
		ONE member nominated by UGC
		ONE member nominated by AICTE
		ONE member nominated by VTU
		ONE member nominated by State Government

The term of members of GC is two years except for the UGC and AICTE nominees, whose term is 6 years. The Council meets at least two times a year.

The Functions of GC are to:

- Adopt the fees and other charges payable by the students of the Institute as fixed by the Government/University in this regard from time to time.
- Accept endowments, institute scholarships, fellowships, studentships, medals, prizes and certificates on the recommendation of the Academic Council.
- Approve the starting of new programmes of study with the concurrence of the University, leading to Degree and/or Diplomas.
- Lay down service conditions and emoluments as per the Council norms.
- Lay down the procedure for selection/recruitment of teaching, non-teaching staff and for appointing them in the Institute.

- Regulate and enforce discipline among the members of teaching and non-teaching staff.
- Invest funds belonging to the Institute in approved securities, as it shall, from time to time, think fit or in the purchase of immovable property.
- Transfer or accept transfer of any movable or immovable property to the Institute.
- Entertain, adjudicate upon and if thought fit, constitute a Committee to advise and/or recommend methods to redress the grievances of staff members of the Institute.
- Delegate administrative, managerial and financial powers to the Principal and other functionaries in the Institute for its smooth functioning.
- Approve the Annual Report of the Institute, and
- Perform such other Functions and constitute Committees, as may be necessary and deemed fit for the proper development and fulfil the objectives for which the Institute is established.

3.2 Academic Council (AC): Responsible for recommending starting of new programmes and framing academic regulations, scheme of teaching and examination, syllabi, evaluation and approval of results.

Composition of AC

Chairman : Principal of the Institute

Convener : Dean Academic

Members : All the Heads of Academic Departments in the Institute
FOUR faculty members nominated by Principal representing different cadre on the basis of seniority
Min. FOUR experts from outside the Institute representing Alumni, Industry, R&D labs and Technical Education nominated by GC.
THREE nominees of VTU.

The term of members of AC is two years. The Council meets at least once in a year.

The Functions of AC are to:

- Scrutinize and approve the proposals, with or without modifications, of the Boards of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements.
- Adopt the Regulations regarding the admission of students consistent with the University/Government norms to different programmes of study in the Institute.
- Frame Regulations consistent with the University norms/Guidelines for the conduct of examinations and initiate measures for improving the quality of teaching, students' evaluation and student advisory system in the Institute.
- Approve the list of successful candidates for conferment of Degrees by the University.
- Make provision for sports, extra-curricular activities, and for the proper maintenance and functioning of playgrounds and hostels.
- Recommend to the Governing Body proposals for the starting of new programmes of study at the Institute.
- Recommend to the Governing Body institution of scholarships, studentships, fellowships, prizes and medals, and to frame norms for awarding of the same.

- Advise the Governing Body on its suggestions pertaining to academic affairs.
- Encourage the faculty members to undertake Collaborative Research, Sponsored Research, Industrial Consultancy, Continuing Education and related activities, and,
- Perform such other functions as may be assigned to it by the Governing Body.

3.3 Joint Board of Studies (JBoS): Responsible for discussing common academic issues and recommend to academic council for approval.

Composition of JBoS

Chairman : Principal

Convener : Dean (Academic)

Members : Chairmen of all Boards of Studies

Invitees : Controller of Examination & Training & Placement Officer

Functions of JBoS:

Recommending to AC for approval:

- The amendments to Rules and Regulations of Academic Programmes
- The Scheme of Study and Examination of 1st Year Engineering Programmes.
- Question Paper pattern for theory courses
- Introduction of any new OE & HS and other common courses in the curriculum.
- Action plan for implementation of AICTE activity points
- Action plan for implementation of BE Honors Degree

3.4 Institute Academic Affairs Committee (IAAC)

Composition of IAAC

Chairman : Principal

Convener : Dean (Academic)

Members : Dean (Student Welfare), CoE and Heads of Academic Departments.

Functions of IAAC

- Responsible for implementation of all academic decisions of AC and monitoring the registration of students, formulation of guidelines for conduct of examination and evaluation and all the issues connected to the academic activity.
- Responsible for the award of 'I' Grade and approving the course to be studied by students having shortage of credits for award of degree.
- Approval of drop and withdrawal of courses.
- Review of CO, PO and PSO attainment and suggesting action plan for improvement.

3.5 Departmental Academic Affairs Committee (DAAC)

Composition of DAAC

Chairman : Head of the Department

Convener : Senior Professor

Members : All Professors, Associate Professors and two Assistant Professors of the Department.

Functions of DAAC

- Appointment of Programme Coordinator, Module and Course Coordinators.

- Responsible for constitution of Department Curriculum Design Committee for drafting scheme of study, examination and syllabi for programmes offered in the Department. This draft scheme and syllabi will be placed before the BoS for deliberation and adoption.
- Helps Dean of Academic Affairs and Heads of the Departments in the registration of all departmental courses and preparation of academic timetable.
- Responsible for constitution of Departmental Project Evaluation Committee (DPEC) for project evaluation and Departmental Seminar Evaluation Committee (DSEC) for the evaluation of student Seminars and Internship/Industrial training/Field training.
- Responsible for identification of courses to be offered during evening/ supplementary semester, allotment of guides for mini and major projects and recommending a course to be studied by students having shortage of credits for award of degree.
- Scrutiny of Test Question Papers for its compliance to Bloom's level and CO & PO mapping.
- Approval of registration to different softcore course of failed students.

3.6 Board of Studies (BoS)

Composition of BoS

Chairman	:	Head of the Department
Convener	:	Convener of DAAC
Members	:	At least five faculty members at different levels, covering different specialization to be nominated by the Academic Council
		Two subject experts from outside the Institute
		One subject expert from outside the Institute nominated by the Vice Chancellor from a panel of six recommended by Principal
		One representative from industry / corporate sector / allied area relating to placement to be nominated by the AC
		One post graduate meritorious alumnus to be nominated by Principal
		Two student invitees
		Chairman co-opts the following members,
Co-opted	:	Experts from outside the Institute whenever special courses of studies are to be formulated.
		Other members of the faculty of the same Department.

The term of nominated members is two years.

The functions of BoS are to:
- Prepare the scheme of study, examination and syllabi for various programmes keeping in view the vision/mission objectives of the institute, interest of the stakeholders and State/National requirements for the consideration and approval of academic council.
- Suggest HoDs for improving teaching and evaluation techniques.
- Prepare panel of experts for appointment as examiners.
- Guide the department with respect to teaching, research, extension and other academic activities.
- Perform any other function assigned by the AC.

3.7   Board of Examiners (BoE)

   Composition of BoE

   Chairman   :   Head of the Department

   Members   :   Two/Three faculty members recommended by HoD covering different areas of specialization.

   One/Two experts from other Institutions.

   Chairman can co-opt a few internal faculty members.

   The term of nominated members is one year.

   The functions of BoE are to:

   - Scrutinize the question papers
   - Forward the panel of examiners for each course to the Controller of Examination
   - Prepare and approve the detailed scheme of evaluation pertaining to practical courses.
   - Analyse the semester end examination results of all the semesters

3.8   Programme Assessment and Quality Improvement Committee (PAQIC):

PAQIC is constituted separately for each programme offered in the Department.

   Composition of PAQIC (UG programmes)

   Chairman   :   Head of the Department

   Convener   :   Programme Coordinator

   Members   :   One Professor,

   One/Two Associate Professors

   Two/Three Assistant Professors

   Composition of PAQIC (PG programmes)

   Chairman   :   Head of the Department

   Convener   :   Programme Coordinator

   Members   :   Faculty designated for the programme

   The term of nominated members is three years.

   - Responsible for measuring the attainment of COs, POs and PSOs of each of the programmes offered in the department and presenting the report to IAAC.

3.9   Malpractice Enquiry Committee (MEC)

   To conduct enquiry of the students indulged in malpractice and decide the nature of punishment to be awarded depending upon the gravity of the offence.

   Composition of MEC

   Chairman   :   Principal

   Convener   :   Controller of Examination

   Members   :   Dean Student Welfare

   Dean Academic

   Concerned HoD

   Responsibilities of MEC:

   - Depending on severity of the Malpractice in CIE or SEE, the committee shall decide on penalties and punishments to be awarded to students involved in malpractice.

3.10 Grievance Redressal Cell (GRC)

Composition of GRC

Chairman :   Principal

Convener :   Dean Student Welfare

Members :   Three Senior faculty members nominated by the Principal (Dean Academic, Controller of Examinations, Chief Warden)

Special Invitee: One Student Representative
Office Superintendent
Accounts Officer
Librarian

The term of the members and the special invitee shall be two years.

- Receives written complaints from students regarding any kind of academic grievances.
- In considering the grievances before it the GRC shall follow principles of natural justice.
- Examines the genuineness of the complaint and suggest remedies.
- The GRC shall send its report with recommendations, if any, to the Vice Chancellor of the affiliating University and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.

3.11 Internal Quality Assurance Cell (IQAC)

Objectives of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution, and to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Chairman :   Principal

Coordinator   :   One of the senior Professors

Members :   A few senior administrative officers
Three to eight teachers
One member from the Management
One/two nominees from local society, Students and Alumni
One/two nominees from Employers/Industrialists/Stakeholders

The membership of nominated members is for a period of two years.

The functions of IQAC are:

- Development and application of quality benchmarks.
- Identifying and setting parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes.
- Dissemination of information on various quality parameters to all stakeholders.
- Organising inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.

- Documentation of the various programmes /activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- Development and maintenance of institutional database through Management Information System for the purpose of maintaining /enhancing the institutional quality.
- Periodical conduct of Academic and Administrative Audit and its follow-up.
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

Note: The Quorum for the meeting including the Chairperson, but excluding the special invitee, shall be one half of the members (50%), for Council/committees listed from 3.1 to 3.11.

However, if there is no quorum for the meeting convened up to half an hour, then the meeting shall stand adjourned to the next convenient day fixed. In the adjourned meeting, if there is no quorum for up to half an hour, then the members present shall themselves constitute the quorum and conduct the meeting.

3.12 Disciplinary Committee (DC)

Conducts enquiry pertaining to disciplinary matters and award suitable punishment, if need be.

3.13 Student Counselling Cell

Counsels the students regarding dropping and withdrawal of the courses. Counsels the despondent students with the help of a Psychiatrist and explores the ways to overcome the issues confronting them.

3.14 Departmental Project Evaluation Committee (DPEC)

Composition of DPEC

Convener   :   Faculty member nominated by Head of the Department

Members   :   Two faculty members and guide

The functions of DPEC are to:

- Evaluate Minor / Major Project work
- Furnish the details of evaluation to HoD.

3.15 Departmental Seminar Evaluation Committee (DSEC)

Composition of DSEC

Convener :   Faculty member nominated by Head of the Department

Members   :   Two faculty members and guide

The functions of DSEC are to:

- Evaluate the Technical Seminar
- Furnish the details of evaluation to HoD.

3.16 Interdisciplinary Project Evaluation Committee (IPEC)

Composition of IPEC

Chairman   :   Nominated by IAAC

Members   :   Two faculty members from each department
              Minimum six faculty nominated by chairman

The functions of IPEC are to:
- Evaluate interdisciplinary projects
- Furnish the details of evaluation to concerned HoD.

The following officials are also involved in academic administration and evaluation.

3.17 Controller of Examinations (CoE)
- Responsible for preparation of examination manual, all matters pertaining to smooth conduct of tests and examinations, evaluation and grading, publication of results and printing of grade cards, provisional degree certificates and transcripts.
- Responsible for maintaining all records pertaining to examinations.

3.18 Dean of Academic Affairs (DAA)
- Responsible for receiving, processing and maintaining all records pertaining to undergraduate and postgraduate programmes including curricula, courses offered, academic calendar and records of drop, withdraw, rejection of results & long leave of students. Preparation of first year and OE/HS time table. Preparation of Annual Report/Statistics and sending the same to VTU.

3.19 Dean of Student Welfare (DSW)
- Attends to all student related problems and disciplinary matters.

3.20 AICTE Activity Points Implementation and Monitoring Committee (AAPIMC):
Composition of AAPIMC

Chairman	:	Principal
Convener	:	NSS Coordinator
Members	:	Dean Academic, Dean Student Welfare, Chief Warden, CRD Coordinator, NCC Coordinator and Two Senior Professors

- This Committee shall arrange for logistics and material support wherever necessary and **review the progress at the end of each Semester**.

4. Induction Program (3 Weeks)

Purpose of the *Induction Program* is to help new students to adjust and feel comfortable in the new environment, inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self-exploration.

The term *induction* is generally used to describe the whole process whereby the incumbents adjust to or acclimatize to their new roles and environment. In other words, it is a well-planned event to educate the new entrants about the environment in a particular institution, and connect them with the people in it.

Induction Program engages with the new students as soon as they come into the institution; regular classes start only after that. At the start of the induction, the incumbents learn about the institutional policies, processes, practices, culture and values, and their mentor groups are formed. Then the different activities start, including those which are daily.

List of activities:

- Physical Activity
- Creative Arts and Culture
- Mentoring & Universal Human Values
- Familiarization with College, Dept./Branch
- Literary Activity
- Proficiency Modules
- Lectures & Workshops by Eminent People
- Visits in Local Area
- Extra-Curricular Activities in College
- Feedback and Report on the Program

The time during the Induction Program is also used to rectify some critical lacunas, for example, English background, for those students who have deficiency in it. These are included under Proficiency Modules.

There will be a 3-week long induction program for the UG students entering the institution, right at the start. Normal classes start only after the induction program is over. Its purpose is to make the students feel comfortable in their new environment, open them up, set a healthy daily routine, create bonding in the batch as well as between faculty and students, develop awareness, sensitivity and understanding of the self, people around them, society at large, and nature.

5. Academic Year

The breakup of academic year for regular semesters and supplementary semester is given in the Tables 5.1 and 5.2.

Table 5.1: Break-up of academic year for regular semesters

Sl. No.	Action Plan	Odd Semester	Vacation between odd and even semesters	Even Semester	Vacation between even and odd semesters
1	Registration of courses	2 days (before the commencement of the semester)		2 days (before the commencement of the semester)	
2	Course Work	16 weeks		16 weeks	
3	Examination preparation holidays	1week		1 week	
4	Semester End Examination	2 weeks		2 weeks	
5	Evaluation and Announcement of Results	1 week		1 weeks	
	Total	**20 weeks**		**20 weeks**	

Table 5.2: Break-up of supplementary semester

Sl. No.	Action Plan	Supplementary Semester
1	Registration of courses	1 day (The next working day after the announcement of even semester examination results)

2	Course Work*	7.5 weeks
3	Examination preparation holidays	0.5 weeks
4	Semester End Examination	1 week
5	Vacation	1 week
	Total	10 weeks**

The hours allotted per week in each course is double of the regular semester
*** Varies as per the requirement*

Student has to complete internship I, II, III for minimum of 3, 4 and 24 weeks after first, second and third year of the program respectively.

6. General Structure of Credit Allocation
Prescribed number of credits for the Program

(a) The total number of credits to be earned by students admitted to the first semester of 04 years B.E., program shall be 160 and 5 years B.Arch., program shall be 260.

(b) The total number of credits to be earned by students admitted to the third semester of 04 years B.E., program under lateral entry scheme shall be 120.

(c) A student shall be eligible to obtain an Undergraduate degree with Honors / Minors, if he/she earns minimum additional 18 credits, as specified by per VTU norms issued from time to time regarding the earning of additional credits. [To be read along with Regulations Governing the Award of Honors / Minors in BE Programs]

Every course offered carries credits which are specified in the scheme of study. Credits allocation:

6.1 Credit Allocation
Every course offered carries credits which are specified in the scheme of study.

Table 6.1: Credit Allocation Table

Credit Allocation				
Theory / Lectures (L) (Hours/week)	**Tutorials (T) (Hours/week)**	**Laboratory/Practical (P) (Hours/week)**	**Credits (L:T:P)**	**Total Credits**
4	0	0	4:0:0	4
3	0	2	3:0:1	4
2	2	2	2:1:1	4
3	0	0	3:0:0	3
2	2	0	2:1:0	3
2	0	2	2:0:1	3
0	0	6	0:0:3	3
2	0	0	2:0:0	2
1	0	0	1:0:0	1
0	0	2	0:0:1	1

A typical structure of the courses and credit allocation for courses (for undergraduate engineering programme) is given in Table 6.2.

Table 6.2: Categories of courses under 160 credits scheme (NEP)

Sl. No.	Course/Course Area	No. of Credits	Percentage
1	Basic Science Courses	22	13.8%
2	Engineering Science Courses	20	12.5%
3	Integrated Professional Core Courses	24	15.0%
4	Professional Core courses	23	14.4%
5	Universal Human Values	1	0.6%
6	Humanity & Social Sciences and Management Courses	11	6.9%
7	Ability Enhancement Courses	11	6.9%
8	Professional Elective courses	09	5.6%
9	Open Electives	06	3.8%
10	Internship	20	12.5%
11	Mini and Major Project	12	7.5%
12	Technical Seminar	1	0.6%
	Total	**160**	

7.   Registration

Students should register, for the courses as per the scheme of study, in each of the semesters (odd / even) with respective proctors. The dates for registration are specified in the academic calendar of the Institute published before the commencement of academic year. Registration by the students should be completed on the dates of registration specified in the academic calendar. **Registration after the last date prescribed is not permitted. Students should be present in person during registration.**

Permitted Maximum credits for registration: The student shall be permitted to register in a semester for total courses not exceeding 30 credits. These 30 credits include the courses of the regular semester and backlogs. The registration of the additional credits includes the courses with a shortage of attendance and the courses with unfulfilled CIE requirements. A student shall pay the prescribed registration fees as notified by the Institute from time to time.

7.1   Eligibility Criteria (Vertical Progression)

From 1st semester till 6th semester (for BE) and from 1st semester till 8th semester (for BArch) the student/s who obtains required attendance, CIE and appears for Semester End Examinations but fails (F Grade) to pass a course/s is allowed to move forward to the next semester (odd/even) irrespective of a number of F grades, including courses Absent of SEE. However, for the award of a degree, the student must pass all the courses as per applicable schemes and regulations and earn the prescribed credits. This is subject to a permitted maximum duration.

The student is permitted to seek admission to the IV year (7th semester) for BE programs and to the V year (9th semester) for B.Arch program provided he/she passes all the courses of 1st and 2nd semesters.

The student who fails to satisfy CIE and attendance requirement has to repeat the courses/equivalent courses as notified by the Institute/Department from time to time.

7.2   Registration procedure
- On the day of registration, the students have to meet the concerned proctor.
- Proctor will counsel and advice the students regarding the courses to be registered during the current semester, taking into account the performance of the student during the previous semesters.
- Proctor will issue registration form (Form-1) suggesting the courses to be registered.
- Students will pay the prescribed fee online and collect fee paid receipt from Account Section.
- Students will produce the fee paid receipt to the proctor and the proctor will enroll the students for the courses indicated in the registration form.

7.3   Registration for odd semester
i.   For registration to 3rd, 7th and 9th semesters, students should satisfy the conditions specified in 7.1.
ii. A student has to register for all the courses offered in the semester. Partial registration of courses is not permitted.
iii. Students admitted can register for a maximum of 30 credits including re-registered courses, if any.

7.4   Registration for even semester
i.   All students are eligible to move from odd semester to even semester during the same academic year.
ii. A student has to register for all the courses offered in the semester. Partial registration of courses is not permitted.
iii. Students can register for a maximum of 30 credits including re-registered courses, if any.

7.5   Re-registration of courses
i.   Students who have dropped, withdrawn, secured NE grade in courses in any semester should repeat those courses in their entirety to secure E or higher grades by re-registering in supplementary semester or as and when offered in the regular semesters.
ii. If a student has dropped, withdrawn, secured NE grade in a Professional Elective / OE course, then student can re-register for the **same or different course.**
iii. If a student gets F in project / seminar, he/she has to take up new project / seminar topic.
iv. Re-registration to failed laboratory courses has to be done during supplementary semester.

7.6   Registration for Supplementary semester:
- The students who have satisfied CIE and Attendance requirements for the course/s and obtained F grade in SEE are permitted to appear directly in ensuing examination/s as backlog paper/s. The students need not re-register for such course/s in the supplementary semester. In case the student wishes to improve CIE he/she has to re-register for supplementary semester as and when offered next.

- The student who obtains required attendance and CIE in supplementary semester, but obtains 'F' grade in SEE, is permitted to appear for SEE subsequently as backlog course/s. The student need not repeat course for Attendance and CIE.
- The course/s for which the student does not possess satisfactory attendance and CIE score, shall be marked as NE in the Grade Card. Such students are not permitted for SEE for the Courses marked as NE in Grade Card. The students have to re-register only for course/s marked as NE in supplementary/subsequent semester whenever that course is offered and obtain the required CIE and attendance. Subsequently, they are eligible to appear for SEE in such course/s.
- Courses with Transitional Grades 'D' & 'W' are also eligible to register in supplementary semester.
- All courses may not be offered in the Supplementary semester. It is the discretion of the college to offer the courses based on the availability of resources.
- Supplementary semester is optional; it is for the student to make best use of the opportunity. Supplementary semester is a special semester and the student cannot demand it as a matter of right.
- A student is permitted to register **for a maximum of 16 credits** in Supplementary semester.

When to offer Supplementary semester:

A student of UG programme will have opportunity to register for supplementary semester which is offered after 4th semester for courses from 1st to 4th semester and after 8th semester for courses from 5th to 8th semester.

7.7 Course prerequisites

Certain courses need the knowledge of courses offered in the previous semesters, called prerequisites. Department notifies the prerequisite courses. Students are not permitted to drop or withdraw the prerequisite courses.

7.8 Rejection of results

A student may reject his/her results of all the courses registered in an academic year only once in the entire academic period, if he/she is not satisfied with the result of any semester, subject to the condition that the maximum duration for the completion of the course as mentioned in Table 2.1 is not exceeded.

8. Attendance Requirement for UG and PG:

i. A candidate has to obtain a **minimum attendance of 85%** in each course to appear for the Semester End Examination (SEE).

ii. However, such of the students who have attendance **between 75% and less than 85%** may get condonation of attendance by the Principal, only on valid grounds such as hospitalization, participation in university and intercollegiate sports, cultural activities and participation in seminar, workshop and paper presentation with prior permission. Students must submit the request for condonation of attendance in the prescribed format with supporting documents and duly recommended by the Head of the Department at

least one week before the commencement of examination, failing which condonation of attendance will not be considered.

   iii.   Students having **less than 75%** are **not eligible for condonation** of shortage of attendance on any of the grounds.

   iv.   If a candidate fails to satisfy the minimum attendance requirements in any course, NE grade is awarded in that course.

   v.   The basis for the calculation of attendance shall be the period prescribed by the institute in its calendar of events. For I semester B.E. & lateral entry students, the attendance is reckoned from their date of admission. For all other semesters, attendance will be counted from the date of commencement of class as announced in the institute academic calendar.

   vi.   It is mandatory on the part of the students to regularly check the status of their attendance with the respective faculty.

9.   Examination and Evaluation (160 credit scheme)

CIE methods / Question Paper in both CIE and SEE are to be designed at different levels of Bloom's Taxonomy to attain defined Course Outcomes.

Non Credit Mandatory Course:

a) Course structure – 3 Units; 13(L) Hours

   Two Tests of 25 marks each and 45 minutes
   duration SEE for 50 marks and examination
   duration is 90 minutes

Description	Schedule	Duration (min)	Conducted for	Reduced to
Test-1	7th Week	45	25 marks	-
Test-2	14th Week	45	25 marks	-
CIE			50 marks	-
SEE		90	50 marks	-
Total			**100 marks**	**-**

Question Paper Pattern

CIE: CIE pattern may be hybrid type with MCQs and descriptive questions.

- *10 Marks MCQs*
- *3 descriptive questions of 5 marks each*
- *All the questions are compulsory*

SEE: SEE pattern may also be hybrid type with MCQs and descriptive questions.

- *20 Marks MCQs*
- *1 descriptive question of 10 marks from each of the units (total 3 questions)*
             or
   2 questions of 5 marks from each of the units (total 6 questions)
- *All the questions are compulsory*

b) Course structure – 5 Units; 26(T) Hours

Two Tests of 50 marks each and 90 minutes duration

SEE for 60 marks and examination duration is 120 minutes

Description	Schedule	Duration (min)	Conducted for	Reduced to
Test-1	7th Week	90	50 marks	20 marks
Test-2	14th Week	90	50 marks	20 marks
Activity 1	6th Week		10 marks	5 marks
Activity 2	12th Week		10 marks	5 marks
CIE			120 marks	50 marks
SEE		120	60 marks	50 marks
Total			**180 marks**	**100 marks**

Question Paper Pattern

CIE: CIE pattern is 3 questions with a maximum 4 subdivisions and all questions are compulsory.

SEE: Questions from each of the 5 units for 12 marks with a maximum 3 subdivisions and any two questions can have internal choice. (Total seven questions)

C) Course structure – 5 Units; 26(L)+26(T) Hours

(Courses under this category: Foundations of Engineering Mathematics-I and II)

Two Tests of 50 marks each and 90 minutes duration and **No SEE**

Description	Schedule	Duration (min)	Conducted for	Reduced to
Test-1	7th Week	90	50 marks	50 marks
Test-2	14th Week	90	50 marks	50 marks
CIE			100 marks	100 marks
SEE		---	---	---
Total			**100 marks**	**100 marks**

Question Paper Pattern

CIE: CIE pattern is 3 questions with a maximum 4 subdivisions and all questions are compulsory.

One credit theory course:

Course structure – 3 Units; 13(L) Hours

(Courses under this category: Universal Human Values, Social Connect and Responsibility)

Two Tests of 25 marks each and 45 minutes
duration SEE for 50 marks and examination
duration is 90 minutes

Description	Schedule	Duration (min)	Conducted for	Reduced to
Test-1	7th Week	45	25 marks	-
Test-2	14th Week	45	25 marks	-

CIE			50 marks	-
SEE		90	50 marks	-
Total			**100 marks**	**-**

Question Paper Pattern

CIE: CIE pattern may be hybrid type with MCQs and descriptive questions.

- *10 Marks MCQs*
- *3 descriptive questions of 5 marks each*
- *All the questions are compulsory*

SEE: SEE pattern may also be hybrid type with MCQs and descriptive questions.

- *20 Marks MCQs*
- *1 descriptive question of 10 marks from each of the units (total 3 questions)*
                    or
  2 questions of 5 marks from each of the units (total 6 questions)
- *All the questions are compulsory*

One credit theory course:

Course structure – 5 Units; 26(T) Hours

(Courses under this category: Technical English I & II, Balake Kannada, Samskruthika Kannada,
CIPE, Environmental Science,)

Two Tests of 50 marks each and 90 minutes duration
SEE for 60 marks and examination duration is 120 minutes

Description	Schedule	Duration (min)	Conducted for	Reduced to
Test-1	7th Week	90	50 marks	20 marks
Test-2	14th Week	90	50 marks	20 marks
Activity 1	6th Week		10 marks	5 marks
Activity 2	12th Week		10 marks	5 marks
CIE			120 marks	50 marks
SEE		120	60 marks	50 marks
Total			**180 marks**	**100 marks**

Question Paper Pattern

CIE: CIE pattern is 3 questions with a maximum 4 subdivisions and all questions are compulsory.

SEE: Questions from each of the 5 units for 12 marks with a maximum 3 subdivisions and any two questions can have internal choice. (Total seven questions)

Two credit theory course:

Course structure – 5 Units; 26(L) Hours
Two Tests of 50 marks each and 90 minutes duration
SEE for 60 marks and examination duration is 120 minutes

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Description	Schedule	Duration (min)	Conducted for	Reduced to
Test-1	7th Week	90	50 marks	20 marks
Test-2	14th Week	90	50 marks	20 marks
Activity 1	6th Week		10 marks	5 marks
Activity 2	12th Week		10 marks	5 marks
CIE			120 marks	50 marks
SEE		120	60 marks	50 marks
Total			**180 marks**	**100 marks**

Question Paper Pattern

CIE: *CIE pattern is 3 questions with a maximum 4 subdivisions and all questions are compulsory.*

SEE: *Questions from each of the 5 units for 12 marks with a maximum 3 subdivisions and any two questions can have internal choice. (Total seven questions)*

Two credit integrated Ability Enhancement course:
Course structure – 3 Units; 13(L) Hours of theory + 26(P) Hours of laboratory

(a) Theory Component:
Two Tests of 25 marks each and 45 minutes duration
No SEE for theory component.

Break-up of CIE marks for theory component

Description	Schedule	Duration (min)	Conducted for	Weightage
Test-1	7th Week	45	25 marks	40%
Test-2	14th Week	45	25 marks	
CIE			50 marks	20 Marks

Question Paper Pattern

CIE: *CIE pattern may be hybrid type with MCQs and descriptive questions.*

- *10 Marks MCQs*
- *3 descriptive questions of 5 marks each*
- *All the questions are compulsory*

(b) For laboratory component:
CIE marks for the practical course is computed by adding the average of the marks secured by the student for conducting each of the experiments with the marks secured in the test conducted at the end of the semester and also the marks secured for the open ended experiments at the end of the course, if any.

Break-up of CIE marks for practical courses without Open Ended Experiments

Details	Marks	Weightage
Regular Lab Work and writing lab records	(20+15) 35 marks	60%
Lab test and Viva-voce at the end of the semester	(10+5) 15 marks	
TOTAL	**50 marks**	**30 marks**

Break-up of CIE marks for practical courses with Open Ended Experiments

Details	Marks	Weightage
Regular Lab Work and writing lab records	(15+10) 25 marks	60%
Lab test and Viva-voce at the end of the semester	(10+5) 15 marks	
Evaluation of open ended experiment	10 marks	
TOTAL	**50 marks**	**30 marks**

SEE is conducted for 50 marks for laboratory component only.

Semester End Practical Examination is conducted jointly by one internal examiner and one external examiner.

Break-up of SEE marks for practical courses

Details	Marks
Writing the procedure	10 marks
Conducting lab experiment(s)	20 marks
Analysis of experimental results & presentation	10 marks
Viva-voce related to the experiments	10 marks
TOTAL	**50 marks**

Summary of evaluation pattern for 2 credit integrated Ability Enhancement Course

Description		Conducted for	Reduced to	Minimum for Eligibility / Pass
Theory Component	CIE	50 marks	20 marks	8 marks
	SEE	----	----	----
Practical Component	CIE	50 marks	30 marks	12 marks
	SEE	50 marks	50 marks	20 marks
Total			**100 marks**	**40** marks

If a student fails to secure 40% of maximum marks either in theory or practical component he/she has to repeat the entire course.

Three credit theory course:

Course structure – 5 Units; 39(L) Hours

Four credit theory course:

Course structure – 5 Units; 52(L) Hours

Two Tests of 50 marks each and 90 minutes duration

Quizzes / Seminar / Group Discussion / Micro project / Assignment / Case study - any or combination of these. Four activities conducted for 10 marks each and reduced to 4 marks. Course coordinator / Course Instructor shall suitably plan these activities for the attainment of COs and POs covering complex Engineering problems and announce to the students at the beginning of the semester and clearly indicate in Lecture Plan.

Description	Schedule	Duration (min)	Conducted for	Reduced to
Test-1	7th Week	90	50 marks	17 marks
Test-2	14th Week	90	50 marks	17 marks
Activity-1	4th Week		10 marks	4 marks
Activity-2	8th Week		10 marks	4 marks
Activity-3	12th Week		10 marks	4 marks
Activity-4	15th Week		10 marks	4 marks
CIE			140 marks	50 marks
SEE		180	100 marks	50 marks
Total			**240 marks**	**100 marks**

Question Paper Pattern

CIE: CIE pattern is 3 questions with a maximum 4 subdivisions and all questions are compulsory.

SEE: Ten questions from five units, each unit having 2 questions with internal choice.

1. **Four credit Integrated Professional Core course:**

Course structure – 5 Units; 39(L) Hours of theory + 26(P) Hours of laboratory
(a) For theory component:

Two Tests of 50 marks each and 90 minutes duration

Quizzes / Seminar / Group Discussion / Micro project / Assignment / Case study - any or combination of these. Four activities conducted for 10 marks each and reduced to 4 marks. Course coordinator / Course Instructor shall suitably plan these activities for the attainment of COs and POs covering complex Engineering problems and announce to the students at the beginning of the semester and clearly indicate in Lecture Plan.

Description	Schedule	Duration (min)	Conducted for	Reduced to	Weightage
Test-1	7th Week	90	50 marks	17 marks	
Test-2	14th Week	90	50 marks	17 marks	
Activity-1	4th Week		10 marks	4 marks	
Activity-2	8th Week		10 marks	4 marks	60%
Activity-3	12th Week		10 marks	4 marks	
Activity-4	15th Week		10 marks	4 marks	
CIE			140 marks	50 marks	30 marks

(b) For laboratory component:

CIE marks for the practical course is computed by adding the average of the marks secured by the student for conducting each of the experiments with the marks secured in the test conducted at the end of the semester and also the marks secured for the open ended experiments at the end of the course, if any.

Table 3: Break-up of CIE marks for practical courses without Open Ended Experiments

Details	*Marks*	*Weightage*
Regular Lab Work and writing lab records	(20+15) 35 marks	40%
Lab test and Viva-voce at the end of the semester	(10+5) 15 marks	
TOTAL	**50 marks**	**20 marks**

Table 4: Break-up of CIE marks for practical courses with Open Ended Experiments

Details	*Marks*	*Weightage*
Regular Lab Work and writing lab records	(15+10) 25 marks	40%
Lab test and Viva-voce at the end of the semester	(10+5) 15 marks	
Evaluation of open ended experiment	10 marks	
TOTAL	**50 marks**	**20 marks**

SEE is conducted for Theory component for 100 marks and will be reduced to 50 marks and No SEE for Laboratory component.

Summary of evaluation pattern for 4 credit Integrated Professional Core course

Description		*Conducted for*	*Reduced to*	*Minimum for Eligibility / Pass*
Theory Component	CIE	50 marks	30 marks	12 marks
	SEE	100 marks	50 marks	20 marks
Practical Component	CIE	50 marks	20 marks	8 marks
	SEE	----	----	----
Total		**100 marks**		**40** marks

If a student fails to secure 40% of maximum marks either in theory or practical component he/she has to repeat the entire course.

One Credit Laboratory course:

Course load 26 hours of laboratory work

CIE marks for the practical course is computed by adding the average of the marks secured by the student for conducting each of the experiments with the marks secured in the test conducted and also the marks secured for the open ended experiments at the end of the course, if any.

Break-up of CIE marks for practical courses without Open Ended Experiments

Details	Marks
Regular Lab Work and writing lab records	(20+15) 35 marks
Lab test and Viva-voce at the end of the semester	(10+5) 15 marks
CIE	50 marks
SEE	50 marks
Total	100 marks

Break-up of CIE marks for practical courses with Open Ended Experiments

Details	Marks
Regular Lab Work and writing lab records	(15+10) 25 marks
Lab test and Viva-voce at the end of the semester	(10+5) 15 marks
Evaluation of open ended experiment	10 marks
CIE	50 marks
SEE	50 marks
Total	100 marks

Computer Aided Engineering Drawing - CAED (2 Credits) / Computer Aided Machine Drawing - CAMD (1 Credit):

The CIE marks awarded for the above shall be based on the weekly evaluation of class work (sketching and computer aided drawing). Each drawing will be evaluated chapter-wise for marks as mentioned in the syllabus. Marks for all the drawing sheets are added and scaled down to 35 marks.

One class test similar to SEE will be conducted after the completion of syllabus for 50 marks and scaled down to 15 marks.

CIE Marks (out of 50) scored by the student shall be the sum of class work evaluation and test marks.

Break-up of SEE marks for CAED

Qn. No.	Topic	Sketching	Computer Drawing and Print out	Marks
1	Lines or Planes	10	--	10
2	Solids	10	10	20
3	Development or Isometric projection	10	10	20
Total				50

Break-up of SEE marks for CAMD

Qn. No.	Topic	Sketching	Computer Drawing and Print out	Marks
1	Part A : Orthographic Projection	---	15	15
2	Part A : Rivets	10	---	10
3	Part B : Assembly Drawing	---	25	25
Total				**50**

Internship I - Inter/Intra Institutional Internship (3 weeks, 2 Credits) &
Internship II - Innovation/Entrepreneurship/Societal based Internship (4 weeks, 3 Credits):

Evaluation components of CIE marks for Internship-I & II is as indicated in Table below.

Break-up of CIE marks for Internship evaluation

Evaluation by the supervisor under whom the training was carried out	30 marks
Evaluation by DSEC	
(i) Report	20 marks
(ii) Presentation and Viva-voce	50 marks
Total	**100 marks**

No SEE component for Internship I & II.

Internship III - Research / Industry / Rural Internship (24 weeks, 15 Credits):

Evaluation components of CIE marks for Internship-III is as follows:

Evaluation by the supervisor under whom the training was carried out	30 marks
Evaluation by DSEC	
(i) Report	20 marks
(ii) Presentation and Viva-voce	50 marks
Total	**100 marks**

Evaluation components of SEE marks for Internship-III is as follows:

(i) Quality of Report	20 marks
(ii) Presentation & Demonstration	60 marks
(iii) Viva-voce	20 marks
Total	**100 marks**

Skill Enhancement courses in place of internships II/III (VTU guidelines)

- The students admitted to B.E./B.Tech., 2021 scheme must complete an Intra/Inter Institutional Internship (02 credits) as per the guidelines mentioned in the annexure (Activities under Internship) of regulations governing the 2021 scheme B.E./B.Tech Programs (VTU).

- For Innovation/Entrepreneurship / Societal Internship (03 Credits), if industry internships are not available, proctor can encourage the students to take up

Societal Internships and guide them properly. If the students are not able to get the internship in the industry/society, they can take skill enhancement courses of 03 credits and qualify in the courses before the completion of 3rd year of the program. The students who take the skill enhancement courses have to take approval from IAAC at the beginning of the 5th semester.

- For Research / Industry Internship (15 Credits): Compared to the strength of the admitted students and the duration of the Research Internship/Industry Internship getting the internship slot in the industry or research laboratories are difficult. Also, students have to qualify for getting an internship in some of the reputed industries. Such students shall take up the skill enhancement courses in the multidisciplinary domain and complete the courses worth 15 credits before completing the VIII semester. Such students have to select the courses with the help of the proctor and submit the list of the courses to the IAAC at the beginning of the VII semester for approval. Out of 15 credits, a few courses shall be completed in the 7th semester and the remaining courses in the 8th semester of their program.

- However, every board of studies shall publish the list of the Skill Enhancement Courses to be completed in the place of Internships to facilitate the students.

- The respective proctor of colleges shall advise the students properly in this regard for timely registration of courses and satisfying the requirement in an orderly manner.

- The colleges shall advise and guide and help the students to get the internship, however, for students who are not able to get an internship, the college has to prepare a list of such students who are opting for skill enhancement courses and obtain prior approval for the same from the IACC.

- The proctor before advising students shall have to undergo the Annexure-IV Activities Under Internships & https://vtu.ac.in/pdf/regulations2021/anex4.pdf

- At present only the skill enhancement courses which are available from the NPTEL platform are recommended by the university, however, based on the amendments if any other than the NPTEL platform in this regard are updated to all the stakeholders accordingly.

- The percentage of marks scored in NPTEL skill enhancement courses are considered for the calculation of the grade and grade point as per the regulation governing the award of the degree for B.E. programs of 2021 scheme.

Aptitude Related Analytical Skills (1 Credit)

Course structure – 6 Units; 36(T) Hours

Two Tests of 50 marks each and 90 minutes duration SEE for 50 marks and examination duration is 90 minutes

Description	Schedule	Duration (min)	Conducted for	Reduced to
Test-1	7th Week	90	50 marks	25 marks
Test-2	14th Week	90	50 marks	25 marks
CIE			100 marks	50 marks
SEE		90	50 marks	50 marks
Total			**150 marks**	**100 marks**

Soft Skills (0 Credit)

Course structure – 6 Units; 36(T) Hours

Only CIE, No SEE

Description	Schedule	Conducted for	Reduced to
Activity-1	In regular class	20 marks	20 marks
Activity-2	In regular class	20 marks	20 marks
Activity-3	In regular class	20 marks	20 marks
Activity-4	In regular class	20 marks	20 marks
Activity-5	In regular class	20 marks	20 marks
CIE		100 marks	100 marks
SEE		----	----
Total		**100 marks**	**100 marks**

10. **Compensatory tests and quizzes**

    i.   It is mandatory for a student to appear for both I and II tests. If a student is unable to attend any of the tests on account of hospitalization/disaster in the family he/she is permitted to attend the compensatory test. He/she should have maintained a minimum of 85% attendance in that particular course till the date of compensatory test. A request letter in the prescribed proforma (Form-3) has to be submitted by the student to the Head of the Department within one week from the end of respective test which will be forwarded to Dean (Academic). The syllabus for compensatory test includes the syllabus covered from the beginning of the semester up to the compensatory test time. The duration of test will be of 90 minutes and for 50 marks. The marks secured in the compensatory test are considered for computation of CIE in place of I-test or II-test in which student is absent.

        If a student is absent for both I & II tests, the marks secured in compensatory test is considered for the I-test and he/she is considered as absent for II-test.

    ii. Students who have missed quizzes, tests on account of, participation in Co-curricular (Technical Competitions) & Extra-curricular activities (Sports and

Cultural Festivals) are permitted to take alternative quiz and test. The original copy of the letter approved by the Principal recommended by HoD/Physical Education Director/Cultural Committee Chairman has to be submitted to Dean Academic Affairs. The faculty in-charge will conduct the alternative quiz/test.

iii. Compensatory test will be conducted during 14th and 15th week, from 5.15 to 6.45 PM on normal working days or in weekends.

iv. Compensatory test is not for improvement of marks. Compensatory test will not be given to students involved in malpractice either in tests or quizzes.

v. Minimum of two assignments are to be submitted, first between I and II test, second between II test and last working day of that semester.

vi. To maintain transparency, the students are provided access to the valued Test answer scripts, quiz papers and assignments. It is mandatory for the students to check the quiz/test answer papers after evaluation and affix their signature.

vii. HoD announces the CIE marks in the department notice board prior to the commencement of semester end examination. Any discrepancy in CIE marks shall be brought to the notice of concerned faculty immediately by the students for redressal before the commencement of SEE.

11. Projects, Technical Seminar, Internship / Industrial / Field Training and Co-curricular Activities

11.1 Projects

Projects consist of mini project in VI semesters and Major project in VII semesters.

Single discipline: The CIE marks shall be awarded by a committee, DPEC - consisting of the Head of the concerned Department and two faculty members of the Department, one of them being the Guide. The CIE marks awarded for the Mini-project work shall be based on the evaluation of Project Report, Project Presentation skill, Question & Answer session and Guide Assessment in the ratio of 40:20:20:20. The marks awarded for the project report shall be the same for all the batch mates.

Interdisciplinary: Continuous Internal Evaluation shall be group-wise at the college level with the participation of all the guides of the project. The CIE marks awarded for the Mini- project be based on the evaluation of Project Report, Project Presentation Skill, Question & Answer session and Guide Assessment in the ratio 40:20:20:20. The marks awarded for the project report only shall be the same for all the batch mates.

11.1.(a) Mini Project (2 Credits)

The aim of this project is to bring out creativity and innovation in the students preferably in the form of a working model. This project can be taken up individually or by a group of students (maximum four members per batch) from the same or different departments. If the project demands, more man power, then the number of students in the group can be relaxed to 5 or 6 by the DAAC.

i) The project is evaluated at the end of VI semester.

ii)   DAAC assigns guides for mini projects.

Interdisciplinary projects have a guide from each of the participating departments.

CIE procedure for Mini-project:

Break-up of CIE marks awarded for the Mini-project (for both single and interdisciplinary)

Project Report	40
Project Presentation Skills	20
Viva-Voce (Q&A Session)	20
Guide Assessment	20
Total	**100**

No SEE component for Mini-Project.

11.1.(b) Major Project (10 Credits)

i)   It is evaluated at the end of VII semester for the assigned credits.

ii)   The project may be based on:

- Design aspects

- Theoretical / Analytical Modeling

- Computer Simulation

- Developing Working Model

iii)   The project could be part of the research activity carried out in the department.

iv)   The literature survey should be one of the components of the project.

v)   The project can also be carried outside the institute in a recognized industry/research lab.

vi)   DAAC assigns guides for the major project.

vii)   Based on the ability/abilities of the student/s and recommendations of the mentor, a single discipline or a multidisciplinary project can be assigned to an individual student or to a group having not more than 4 students. In extraordinary cases, like the funded projects requiring students from different disciplines, the student strength can be relaxed by DAAC to 5 or 6.

- Interdisciplinary projects have a guide from each of the participating departments.

- The students should maintain a project diary consisting of day-to-day work carried out by them with monitoring by the guide on weekly basis.

viii)   Project Report completed in all respects and approved by the guide and HoD must be submitted at least one week before the commencement of theory examination of VII semester. Reports submitted after the last date will not be evaluated in the even semester and I grade will be awarded to major project. The students have to register during supplementary semester or subsequent semester of the next Academic Year.

ix)   Plagiarism check of the dissertation report is mandatory.

Sl. No.	Nature of Academic Work	Similarity Allowed
1	B.E/ B.Arch Dissertation Report	30%
2	M.Tech. Dissertation Report	25%

11.2 Evaluation of Projects

The departmental projects will be evaluated by Department Project Evaluation Committee (DPEC) along with the respective guide. Interdisciplinary Projects will be evaluated by Interdisciplinary Project Evaluation Committee (IPEC) along with the guides.

Break-up of CIE marks awarded for Project work (for both single and interdisciplinary)

Report	20
Seminar on project and demonstration	30
Viva-voce	20
Evaluation by Guide	20
Co-curricular Activities	10
Total	**100**

Co-curricular Activities (Max. of 10 marks)

Weightage of 10 marks is given for co-curricular activities, with an objective of inculcating in students, the culture of preparing and presenting papers, encouraging them to apply the technical knowledge for solving real life problems and motivating them towards self-study.

- 4 marks for presenting paper in National / International conference by maximum of two authors.
- Additional 4 marks for every additional paper presentation but not in the same conference and the paper should not be same.
- 4 marks for participation in hobby project exhibition.
- Additional 4 marks for participation in hobby project exhibition held at different technical institutions or different project.
- 6 marks for obtaining any prize other than first prize in the listed activities.
- 8 marks for obtaining First prize in the listed activities.
- 10 marks for publication in journals.
- 6 marks for every certification obtained from reputed companies like IBM, Microsoft and other organizations approved by the department.
- Additional 6 marks for every additional certification.
- For paper presentation, a maximum of two authors (first two) are considered and if the paper is from the project work, all the students are considered.
- Technical Quiz / Business Quiz / Auto Quiz
  4 marks for qualifying in Written Test
  6 marks for obtaining any prize other than first prize
  8 marks for obtaining first prize
- Hardware Debugging / Programming Contest
  4 marks for qualifying in Written Test
  6 marks for obtaining any prize other than first prize
  8 marks for obtaining first prize

- Robotics/Catia Design Contest/Cyber Eptymology/Instantiania
  4 marks for participation
  6 marks for obtaining any prize other than first prize
  8 marks for obtaining first prize
- This weightage is considered for computing CIE for the Project Work at VII semester. The paper presentation and participation in hobby project exhibition & other activities mentioned above may be in any semester (I to VII sem.)

Break-up of SEE marks for Project Work:

SEE for project work will be conducted by two examiners appointed by the Chairman- BoE. The SEE marks awarded for the single discipline and inter disciplinary project work is as follows:

Project Report	25
Presentation & Demonstration	30
Quality of Work	25
Viva-Voce (Q&A Session)	20
Total	**100**

11.3 Technical Seminar (1 Credit)

Students of VIII semester have to present a Technical Seminar on emerging areas in the respective discipline. The students are required to select a research article published in Scopus/Web of Science Indexed Journal.

Technical Seminar is a one credit course. There is no SEE for this course and evaluation is only through CIE for 100 marks done by DSEC.

A student has to get a minimum of 40% marks for a pass. If a student fails, then Technical Seminar has to be repeated in its entirety.

Marks distribution for CIE of the course is as shown in Table below:

Relevance of the topic	10 marks
Report	20 marks
Presentation	30 marks
Viva-Voce	20 marks
Guide Assessment	20 marks
Total	**100 marks**

No SEE component for Technical Seminar.

12. Multiple Entry and Exit Option

Entry 1: (At 1st semester) A program of study leading to entry into the first year of the Bachelor's degree is open to those who have met the entrance requirements, including specified levels of attainment at the secondary level of education specified in the program admission regulations.

Exit 1: The exit option is given to the student at the end of year 1 (after the 2nd semester). The student has to complete all academic requirements of 1st year of the undergraduate program and earned requisite credits of 1st and 2nd semester and recommendation of the counselling team of the Institute.

Entry 2: (at 3rd semester) A program of study leading to the second year of the Bachelor's degree is open to those who have met the entrance requirements, including specified levels of attainment, in the program admission regulations. Admission to a program of study is based on the evaluation of documentary evidence (including the academic record) of the applicant's ability to undertake and complete a Bachelor's degree program. This option is open to those who have left after completion of the 1st year of the program and want to join back for the continuation of their study subject to the condition of a maximum duration of 8 years from the date of 1st admission. Student opting for multiple entries at 3rd-semester level has to undergo a mandatory Summer Internship-I of 03 weeks during the intervening period of semester III and IV. CIE shall be conducted in the 3rd semester and prescribed credits earned for the internship shall be entered into the grade card of the IV semester.

Exit 2: The exit option is given to the student at the end of year 2 (after the 4thsemester). The student has to complete all academic requirements to complete the two years of the undergraduate program and earned requisite credits of 1st 2nd 3rd and 4th semesters and recommendation of the counselling team of the Institute

Entry 3: This option is open to those who have left after completion of the 2nd year of the program and want to join back for the continuation of their study subject to the condition of a maximum duration of 8/6 years from the date of 1st admission.

A program of study leading to the Bachelor's degree is open to those who have met the entrance requirements, including specified levels of attainment. Admission to a program of study is based on the evaluation of documentary evidence (including the academic record) of the applicant's ability to undertake and complete a Bachelor's degree program.

Students opting for multiple entries at the 5th-semester level have to undergo mandatory Summer Internship-II of 04 weeks during the intervening period of semesters V and VI sem. CIE shall be conducted in the 5th semester and prescribed credits earned for the internship shall be entered into the grade card of VI semesters.

Exit 3. (after 6th semester) On successful completion of three years, the relevant degree shall be awarded. The student has to complete all academic requirements to complete the three years of the undergraduate program and earned requisite credits of 1st to 6th semester and recommendation of the counselling team of the Institute.

Counselling Team: The students who choose to drop out (exit) undergo counselling to understand why they are making such decisions. The exit option is given to students only after the recommendation of the counselling team constituted by the Principal of the Institute.

13. Extended Evaluation

Such of the students who have not satisfied with the evaluation in SEE, can apply for Photocopy and or Extended Evaluation on payment of prescribed fee within the stipulated time as notified by the institute.

Extended Evaluation is carried out by two external examiners independently (who have not evaluated the answer script earlier). The average of the marks awarded by the external examiners is considered as the final marks in SEE for award of grade.

14. Award of Degree

14.1 Requirements for Award of Degree

Degree is awarded to students satisfying the following requirements:

i) Students should earn prescribed number of credits as indicated in Table 2.1.

ii) Should not have F grade or any transitional grades (I, W) in any of the courses.

iii) Should have passed all the prescribed mandatory courses.

iv) Should have obtained AICTE Activity Points as per Table:

Sl. No.	Student Category	Activity Points prescribed by AICTE
1	Regular Students admitted to the 4 year Degree Programme	100
2	Students entering 4 year Degree Programme through lateral entry	75
3	Students transferred from other Universities to the 5th Semester	50

v) Should not have any pending disciplinary proceedings.

vi) Should not have dues to the institute.

15. Award of Honors Degree

15.1 Objectives

- Encourage the advanced levels of study and multidisciplinary learning.
- Specialize in a focused area of their interest.
- Learn new skills and methodologies pertaining to their area of interest.
- Enable personal creativity.
- Cultivate a sustaining interest in advanced education and research
- Enhance professional development and
- Provide opportunities to gain recognition at the time of graduation for advanced, distinguished work as an undergraduate.

15.2 Eligibility Criteria for Registration

- Registration to Honors qualification shall start from fifth semester onwards.
- The Registrants shall have obtained a CGPA$\geq$7.50 at the end of the fourth semester.

- The Registrants shall have obtained a grade $\geq$ D in all the courses in the first attempt only, in the semesters until this stage.
- The lateral entry Diploma students shall have completed additional course "Foundations of Engineering Mathematics" during 3rd semester in first attempt only.

15.3 Registration Procedure

- Any student meeting the eligibility criteria specified above and intending to register for the Honors qualification shall apply to the University through the Principal of his/her institute in the prescribed form along with the prescribed application fees within 15 working days after notification by the University.
- The Registrar shall notify the registration, or otherwise of the students within the next 15 working days.
- If registration is approved, student shall pay one time non-refundable registration fee prescribed by the University to confirm the registration.

15.4 Additional Coursework

- In addition to courses prescribed for the award of degree, each student registered for Honors qualification shall have to take up coursework approved by VTU and notified by the Department from NPTEL and other platforms and complete each coursework successfully irrespective of number of attempts, with a final score leading to NPTEL 'Elite and above Graded Certificate', within the prescribed duration for award of degree.
- Department shall announce list of MOOCs (chosen from NPTEL/SWAYAM/ other platforms) corresponding to each programme approved by BoS. The Department shall have freedom to review and approve additional online platforms from time to time as approved by VTU.
- Student shall earn 18 or more credits by appearing in person to the proctored examination conducted by NPTEL/SWAYAM/other platforms.
- The credit equivalence for online NPTEL courses shall be as per the following Table.

Table 15.1: Assigned Credits for online courses

Online course duration	Assigned credits
04 weeks	01
08 weeks	02
12 weeks	03

15.5 Award of Honors qualification

- Honors degree shall be awarded only if CGPA at the end of BE programme $\geq$ 8.5.
- Students who cannot submit the certificates before the last date prescribed by the University shall not be considered for the award of "Honors" qualification, irrespective of number of credits earned by them.

16   Award of Minor Degree

The purpose of Minor Degree is to enhance employability skills and deep knowledge in emerging areas that have not usually covered in UG degree frame work. This degree is offered for 18 credits and students can choose any one between Honors and Minor Degree. This option of pursuing Honors or Minor Degree is purely OPTIONAL.

16.1 Objectives

- To enable students to pursue an allied academic interest in contemporary areas.
- To expand the domain knowledge of the students in one of the other branches of engineering.
- To provide an academic mechanism for fulfilling the multidisciplinary demands of industries.
- To increase the employability of undergraduate students keeping in view better opportunities in interdisciplinary areas of engineering and technology.
- To offer knowledge in the areas which are identified as emerging technologies/thrust areas of Engineering.
- Provides an opportunity to Applicants to pursue higher studies in an interdisciplinary field of study.
- To increase the overall scope of the undergraduate degrees.

16.2 Eligibility Criteria for Registration

- Student can opt for Minor Degree Program if he/she has CGPA $\geq$ 5.00 and no active backlog till the 3rd semester.
- A CGPA of $\geq$ 5.00 has to be maintained in the subsequent semesters without any backlog in order to keep the Minor's registration active.

16.3 Registration Procedure

- Any student meeting the eligibility criteria specified above and intending to register for the Minor qualification shall apply to the University through the Principal of his/her institute in the prescribed form along with the prescribed application fees within 15 working days after notification by the University.
- The Registrar shall notify the registration, or otherwise of the students within the next 15 working days.
- If registration is approved, student shall pay one time non-refundable registration fee as prescribed by the University to confirm the registration.

16.4 Rules

- For B.E. with Minor a student needs to earn 18 credits over and above the required 160 credits, during 4th to 8th semester.
- The student can choose only one Minor Program along with his/her basic Engineering Degree.
- There is no transfer of credits from Minor Program to Regular Degree Program & vice versa.
- The maximum number of courses per semester for Minor is limited to 2 including Laboratory Course.

16.5 Award of Minor qualification

- All the students who complete the course as prescribed in above section and submit their certificates in time before the closure of the UG (8th Semester) as per the academic calendar shall be eligible for the Minors' qualification.
- The Minors' qualification shall be suffixed to the respective degrees and shown in the Degree certificate as a recognition of higher achievement by the student concerned.
- **The CGPA and/or Class awarded/award of rank/medal to the students shall be only based on students' performance in the various semester-level examinations conducted by the Institute in the Regular Degree program and will not include the performance in Minor's qualification.**

17. AICTE Activity Points (400 hrs. for the entire programme):

Apart from technical knowledge and skills to be successful as professionals, students should have excellent soft skills, leadership qualities and team spirit. They should have entrepreneurial capabilities and societal commitment. In order to match these multifarious requirements, AICTE has created a unique mechanism of awarding Activity Points over and above the academic grades.

Following suggestive activities as Long Term Goals may be carried out by students in teams:

- Prepare and implement plan to create local job opportunities.
- Prepare and implement plan to improve education quality in village.
- Prepare an actionable DPR for doubling the village Income.
- Developing Sustainable Water Management System.
- Prepare and Improve a plan to improve health parameters of villagers.
- Developing and implementing of Low-Cost Sanitation facilities.
- Prepare and implement plan to promote Local Tourism through Innovative Approaches.
- Implement/Develop Technology solutions which will improve quality of life.
- Prepare and implement solution for energy conservation.
- Prepare and implement plan to develop skills of village youth and provide employment.
- Develop localized techniques for reduction in construction cost.
- Prepare and implement plan of sustainable growth of village.
- Setting of Information imparting club for women leading to contribution in social and economic issues.
- Developing and managing efficient garbage disposable system.
- Contribution to any national level initiative of Government of India. For example Digital India/ Skill India/ Swachh Bharat Internship etc.

A student has to earn 100 points (75 points for lateral entry students).

The activities can be spread over entire duration of the programme and it will be reflected in the student's 8th semester Grade Card. It shall not be considered for computation of

SGPA/CGPA and for vertical progression. The total duration of the activities for entire programme is 400 hours for regular students and 300 hours for lateral entry students.

AICTE Activity Points Implementation and Monitoring Committee has been constituted under the Chairmanship of Principal and NSS Coordinator as convener, and Dean Academic, Dean Student Welfare, Chief Warden, NCC Coordinator and Two Senior Professors as members. This Committee shall arrange for logistics and material support wherever necessary and review the progress at the end of each Semester.

Procedure:

1. Students can take-up listed activities individually or in a group.
2. Proctors shall monitor the progress of students' work.
3. They can work on daily basis/ weekends/ or in one shot, continuously for 400 hours to earn 100 points. The schedule is at the convenience of group of students.
4. For every **FOUR** hours of work, students will get **ONE** Activity Point.
5. Students shall submit a report and photographs related to activities carried out to the proctor
6. Students shall maintain a "Activity Logbook"
7. Students shall register to "Activity Points" during VIII Semester
8. The work done by students will be reviewed by Department Seminar Evaluation Committee during VIII Semester.
9. Break-up of CIE marks for activity points:

Evaluation by the Proctor	20 marks
Evaluation by DSEC	
(i) Report	30 marks
(ii) Presentation	30 marks
(iii) Outcome	20 marks
Total	**100 marks**

10. No SEE for Activity Points.
11. Students will be awarded either NP or P grade based on their performance.
12. Students will be awarded degree only on earning P grade in the Activity Points.

18. **Grade Card**
   - Grade card is issued normally within month's time from the date of announcement of the results.
   - The percentage of actual classes attended will be indicated against each course, in the Grade Card.
   - CGPA is computed by considering the latest grade obtained by the student in the courses repeated.
   - After graduation, a student can apply for a transcript / consolidated grade card by paying prescribed fee to the Institute.
   - There is a provision for the issue of statement of marks indicating the percentage of marks obtained in all the semesters after the graduation, on payment of

prescribed fee to the institute.

- For obtaining a duplicate grade report, the student has to lodge a complaint in the jurisdictional police station and obtain the FIR. An affidavit on a stamp paper duly signed by a Notary and FIR should be submitted to the principal.

19. Percentage equivalence of the CGPA

Sometimes, it would be necessary to provide equivalence of the CGPA with the percentages and/or class awarded as in the conventional system of declaring the result of examinations. Below Table gives percentage equivalence of CGPA on a 10-Point Scale, the range of CGPA and the associated class.

Table: CGPA range and corresponding class for UG
Percentage of Marks = CGPA x 10

CGPA	Class
≥4.00 & <5.00	Pass
≥5.00 & <6.00	Second
≥6.00 & <7.00	First
≥7.00	Distinction

Table: Class equivalence for PG

Percentage of Marks	Class
50% to 60%	Second Class (SC)
60% to 70%	First Class FC)
70% to 100%	First Class with Distinction (FCD)

20. Awarding Letter Grades

20.1 For Bachelor of Engineering Programs

Table 10.2.1: Letter grades, grade points and corresponding marks range

Level	Out-standing	Excellent	Very Good	Good	Above Average	Average	Pass	Fail
Letter Grades	O	A+	A	B+	B	C	P	F
Grade Points	10	9	8	7	6	5	4	0
Absolute Marks Range (%)	(90-100)	(80-89)	(70-79)	(60-69)	(55-59)	(50-54)	(40-49)	(0-39)

NE: If a student fails to satisfy attendance (85%) and/or CIE (40%) requirements for the course/s then such course/s shall be marked as NE i.e., Not Eligible to appear for SEE in that course/s.

'F' Grade is awarded under the following conditions:
- Failing to secure ≥35% of marks in SEE (min. 35/100)
- Failing to secure ≥40% marks in CIE+SEE put together (min. 40/100)

Letter Grades PP (Pass) and NP (Fail) are applicable for mandatory courses. Grade PP is awarded only when SEE ≥ 35% and CIE + SEE ≥ 40%, otherwise the grade NP is awarded.

20.2 For Bachelor of Architecture Program

Table 10.2.2: Letter grades, grade points and corresponding marks range

Level	Out-standing	Excellent	Very Good	Good	Above Average	Average	Pass	Fail
Letter Grades	O	A+	A	B+	B	C	P	F
Grade Points	10	9	8	7	6	5	4	0
Absolute Marks Range (%)	≥90 (90-100)	<90 - ≥80 (80-89)	<80 - ≥70 (70-79)	<70 - ≥60 (60-69)	<60 - ≥55 (55-59)	<55 - ≥51 (51-54)	50 (50)	<50 (0-49)

NE: If a student fails to satisfy attendance (85%) and/or CIE (50%) requirements for the course/s then such course/s shall be marked as NE i.e., Not Eligible to appear for SEE in that course/s.

Criteria for Passing:

For a student to pass in **Theory, Practical and Architectural Design Courses**, he/she has to secure a minimum of:
- 40% of the maximum marks prescribed in the Semester End Examination
- 50% in aggregate of CIE and SEE marks.

Letter Grades PP (Pass) and NP (Fail) are applicable for mandatory courses. Grade PP is awarded only when SEE ≥ 40% and CIE + SEE ≥ 40%, otherwise the grade NP is awarded.

20.3 For PG (M.Tech./MBA/MCA) Programs

Table 10.2.3: Letter grades, grade points and corresponding marks range

Level	Out-standing	Excellent	Very Good	Good	Above	Pass	Fail
Letter Grade	O	A+	A	B+	B	C	F
Grade Points	10	9	8	7	6	5	00
Percentage of Marks scored in a course	(90-100)	(80-89)	(70-79)	(60-69)	(55-59)	(50-54)	(0-49)

NE: If a student fails to satisfy attendance (85%) and/or CIE (50%) requirements for the course/s then such course/s shall be marked as NE i.e., Not Eligible to appear for SEE in that course/s.

Criteria for Passing:

For a student to pass in a **Theory Course**, he/she has to secure a minimum of:
- 40% of the maximum marks prescribed in the Semester End Examination
- 50% in aggregate of CIE and SEE marks.

For a student to pass in a **Practical course / Project / Internship / Dissertation / Viva-voce examination**, he/she has to secure a minimum of:
- 50% of maximum marks prescribed in the Semester End Examination
- 50% in aggregate of CIE and SEE marks.

Letter Grades PP (Pass) and NP (Fail) are applicable for mandatory courses. Grade PP is awarded only when SEE ≥ 40% and CIE + SEE ≥ 40%, otherwise the grade NP is awarded.

21.   Transitional Letter Grades

Transitional letter grades (I, X) are awarded in the following cases.

21.1 Incomplete Grade (I)

IAAC decides about awarding 'I' grade taking into consideration all the documentary evidences produced by the student under the following circumstances.

A student who has missed SEE due to valid reasons like his/her hospitalization or disaster in family or overlapping in SEE time table (permission from CoE has to be taken) or any other verifiable exigency, should immediately apply for the award of 'I' grade in that course.

The student is permitted to appear for the SEE in that course, which is conducted in either even semester or in supplementary semester of that academic year. His/her CIE marks secured in the course earlier will be considered for the award of grade along with SEE marks.

If such a student fails to appear for SEE either in even semester or in supplementary semester of that academic year, 'I' grade will be automatically converted into F-grade.

If permission for 'I' grade is not accorded by IAAC, then F grade is awarded for the course and the student has to re-register for the course in its entirety when it is offered.

'I' grade is not awarded for re-registered courses.

21.2 Dropping of the courses (DP)

A student, who wants to drop a theory course, has to apply (Form-V) through concerned teacher, Proctor and HoD to the Dean (Academic) for permission.
- The dropping of the course is allowed within a week of completion of first test.
- Students are not permitted to drop integrated and laboratory related theory courses.
- Re-registered courses and mandatory courses cannot be dropped.
- If a student drops the course, the fee for the course dropped will be adjusted for subsequent registration of the same course.
- The course dropped will not be indicated in the grade card.

Note: A student can drop and/or withdraw maximum of two courses per semester. However, after dropping has to have 16 credits.

21.3 Withdrawal Grade (W)

A student, who wants to withdraw a theory course, has to apply in the prescribed proforma (Form-IV) through the faculty who teaches the course, Proctor and HoD to the Dean (Academic) for permission to withdraw.
- A student is permitted to withdraw a course within 3 days of completion of second test.
- Students are not permitted to withdraw integrated and laboratory related theory courses.
- Re-registered courses and Mandatory courses cannot be withdrawn.

- A student having attendance >75% is permitted to apply for withdrawing course.
- Students have to re-register the withdrawn course in the supplementary semester or in the subsequent semesters during which the course is offered.
- Courses withdrawn will be indicated in the grade card. However, students need not have to pay registration fee while re-registering withdrawn course.

Note: Transitional grades – Withdrawal (W) and Incomplete (I) are not awarded during supplementary semester.

22. Academic Performance Evaluation

The academic performance of a student is indicated by two different indices, Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA).

- SGPA is an indication of the performance of the student in the current semester.

  SGPA is calculated as indicated below.

  $$\textbf{SGPA} = \frac{\Sigma[\text{(Course credits) x (grade points)] for all courses with letter grades (in that semester)}}{\Sigma \begin{array}{c} \text{[(Course credits)]for all courses registered in that semester including} \\ \text{F grades and excluding W DP courses} \end{array}}$$

- CGPA is an indication of the cumulative performance of the student from the first semester up to the current semester.

  CGPA is calculated as indicated below.

  $$\textbf{CGPA} = \frac{\Sigma \begin{array}{c} \text{[(Course credits)x (grade points)]for all the courses whose letter grades are} \\ \text{E and above from the I semester till the current semester.)} \end{array}]}{\Sigma[\text{(Course credits)] whose letter grades are E and above from the I semester till the current semester.}}$$

Calculation of SGPA for I semester

Theory courses	Credits	Grade obtained	Grade points	Credit Grade Points obtained for the course
Course-I	4.0	C	7	4.0 x 7 = 28.0
Course-II	4.0	D	6	4.0 x 6 = 24.0
Course-III	3.0	B	8	3.0 x 8 = 24.0
Course-IV	3.0	F	0	3.0 x 0 = 00.0
Course-V	3.0	A	9	3.0 x 9 = 27.0
Course-VI	1.0	O	10	1.0 x 10 = 10.0
Total	**18.0**			**113.0**

Practical courses	Credits	Grade obtained	Grade points	Credit Grade Points obtained for the course
Lab-I	1.0	E	4	1.0 x 4 = 04.0
Lab-II	1.0	O	10	1.0 x 10 = 10.0
Total	**2.0**			**14.0**

$$\textbf{SGPA for I Semester} = \frac{[(4x7)+(4x6)+(3x8)+(3x0)+(3x9)+(1X10)+(1x4)+(1x10)]}{[(4+4+3+3+3+1+1+1)]} = \frac{127.0}{20} = 6.35$$

Calculation of SGPA and CGPA for II semester

Theory courses	Credits	Grade obtained	Grade points	Credit Grade Points obtained for the course
Course-I	4.0	B	8	4.0 x 8 = 32.0
Course-II	4.0	C	7	4.0 x 7 = 28.0
Course-III	2.0	F	0	2.0 x 0 = 00.0
Course-IV	3.0	E	4	3.0 x 4 = 12.0
Course-V	3.0	A	9	3.0 x 9 = 27.0
Course-VI	1.0	O	10	1.0 x 10 = 10.0
Total	**17.0**			**109.0**
Practical courses	Credits	Grade obtained	Grade points	Credit Grade Points obtained for the course
Lab-I	1.0	O	10	1.0 x 10 = 10.0
Lab-II	1.0	D	6	1.0 x 6 = 6.0
Lab-III	1.0	B	8	1.0 x 8 = 8.0
Total	**3.0**			**24.0**

SGPA for II Semester $=\dfrac{[(4\times8)+(4\times7)+(2\times0)+(3\times4)+(3\times9)+(1\times10)+(1\times10)+(1\times6)+(1\times8)]}{[(4+4+2+3+3+1+1+1+1)]} = \dfrac{133}{20}\ 6.65$

The CGPA at the end of II semester is calculated as below taking into consideration the courses of both I and II semesters which do not have F grade.

CGPA at the end of II Semester $= \dfrac{127+133}{17+18} = \dfrac{260}{35} = 7.43$

Calculation of SGPA and CGPA for supplementary semester

Theory courses	Credits	Grade obtained	Grade points	Credit Grade Points obtained for the course
Sem ICourse-IV	3.0	A	9	3.0 x 9 = 27.0
Sem II Course-III	2.0	B	8	2.0 x 8 = 16.0
Total	**5.0**			**43.0**

The CGPA at the end of supplementary semester is calculated as below taking into consideration the courses in I, II and supplementary semesters which do not have F grade.

SGPA for Supplementary Semester $= \dfrac{[(3\times9)+(2\times8)]}{[3+2]} = \dfrac{43}{5} = 8.6$

CGPA at the end of Supplementary Semester $= \dfrac{127+133+43}{17+18+5} = \dfrac{303}{40} = 7.58$

Calculation of CGPA for the entire programme

Semester	Total Credits	Credit Grade Points obtained for the semester
Semester I	20	154
Semester II	20	149
Semester III	20	211
Semester IV	20	206
Semester V	22	195
Semester VI	18	198
Semester VII	24	180

Semester VIII	16	156
Total	**160**	**1449**

CGPA at the end of Programme $= \frac{154+149+211+206+195+198+180+156}{20+20+20+20+22+18+24+16} = \frac{1449}{160} = 9.06$

SGPA and CGPA are normally calculated to the second decimal position, so that the CGPA, in particular, can be made use of in preparing the rank list of the students' performance at the college. If two students get the same CGPA, the tie would be resolved by considering the number of times a student has obtained higher SGPA and if it is still not resolved, the number of times a student has obtained higher grades like O, A, B, etc., would be considered.

23. Permitted Maximum credits for registration:

The student shall be permitted to register for total courses not exceeding 30 credits. These 30 credits include the courses of the regular semester and backlogs. The registration of these additional credits includes the courses having a shortage of attendance and the courses whose CIE requirements are not fulfilled. A student has to pay the prescribed fee as notified by the Institute from time to time.

The candidates who have temporarily discontinued the Program of study or changed the scheme of study from one to another because of various reasons or transferred with credits from the autonomous college of VTU /other University to non-autonomous constituent/affiliated college of VTU, shall be eligible for the award of degree provided the credits earned at that stage are equal to or greater than the credits decided by the Institute in the individual cases.

2) In case, the forecasted or estimated credits are going to be less than that of the credits prescribed by the Institute on the completion of all the semesters of the program under the prevailing scheme, the candidate shall register for a course or courses not studied earlier and make up the credits which are equal to or greater than the university prescribed credits.

24. Academic Counselling Cell

After the first test, the faculty in-charge reports to the HoD, about the students who have scored less than the minimum requirement of 40% in first two quizzes and first test. HoD, faculty in-charge and proctor counsel such students and advice them regarding the courses to be dropped so that, he/she can concentrate on other courses and perform better. The HoD and proctor take an undertaking from such students to the effect that he/she:
- Shall attend all lectures, tutorials and laboratory classes regularly.
- Shall not miss any quizzes and Tests.
- Shall submit assignments regularly.
- Shall work hard to improve his/her academic performance.

25. **Students Counselling Cell (SCC)**

The functions of SCC are to:

- Identify academically deficient and disturbed/distressed students through the proctors and counsel them. Monitor the students with the help of psychiatrist and medical officer and maintain statistics.
- Explore ways and means to help the students to come out of their deficiency as a result of depression.
- To assign a mentor to regularly monitor the progress of the academically weak students.

26. **Role of Faculty Advisor / Proctor**

A dynamic and well organized Faculty Advisory System or Proctoral system is in place. A group of 15 – 20 students will be assigned to a regular faculty member who will serve as a friend, philosopher and guide during their studentship at the Institute. The functions of faculty advisor shall be to:

- Educating the students about rules and regulations of the academic programs.
- Registration of courses at the beginning of the semester.
- Provide scheme of instruction, syllabi and credit structure (syllabus book) to students to assist them course-work planning.
- Identify the students as slow, average and fast learners based on their abilities and help them to pace their studies.
- Advice students on number of credits to be registered.
- Guide in choosing appropriate Elective and Audit courses.
- Advice the students on dropping and/or withdrawing of courses.
- Conduct fortnightly meeting to evaluate the academic progress of the student (Attendance, CIE performance and addressing any personal grievances).
- Help / guide students in acquiring required AICTE Activity Points and monitor its progress.
- Help / guide students to take up self-study, develop their creative talents and abilities to enable them to get ready for challenging careers ahead.
- Guiding / educating on Minor Degree and Honors Degree.

27. **Malpractice in Examinations**

Penalties and punishments to the students involved in malpractice during the examination.

Sl. No.	Nature of Malpractice	Penalty to be imposed
1	Any form of revealing the identity of the candidate in the answer script of Semester End Examination.	Fine of Rs. 250/- and award of F grade for that course.

Sl. No.	Nature of Malpractice	Penalty to be imposed
2	Possession of Manuscript / printed or typed matter, Books or notes and written matter on Calculator/ Instrument Box/ electronic/ wireless devices/cell phones, iPhone, pen drives etc., or having any other written matter on the person (For Example, Palm, Hand, Leg, Clothes, Socks etc.).	To deny the benefit of performance of the examinations of all the courses for which the candidate has appeared by awarding **'F'-grade** in all the courses (both attended and to be attended of the particular examination conducted including arrear courses if any), debar him/her for a further number of chances extending up to two semesters of examinations in all the courses including the arrears courses.
3	Detection of identical answers in the answer scripts of different Candidates or allowing a candidate to copy from his/her answer script.	To deny the benefit of performance of the examinations of all the courses for which the candidate has appeared by awarding 'F'-grade in all the courses (both attended and to be attended of the particular examination conducted including arrear courses if any), debar them for a further number of chances extending up to two semesters of examinations in all the courses including the arrears courses.
4	Appeal to the examiner with or without money as enclosures to the SEE answer book / use of abusive / obscene language or threatening remarks in the SEE answer book.	To deny the benefit of performance of the examinations of all the courses for which the candidate has appeared by awarding 'F'-grade in all the courses (both attended and to be attended of the particular examination conducted including arrear courses if any), debar them for a further number of chances extending up to two semesters of examinations in all the courses including the arrear courses.
5	Found giving or receiving assistance at the examination, passing the question paper with written answer/formulae/answer script/additional sheet/Graph Sheet/Drawing Sheet for purpose of copying.	To deny the benefit of performance of the examinations of all the courses for which the candidate has appeared by awarding 'F'-grade in all the courses (both attended and to be attended of the particular examination conducted including arrear courses if any), debar them for a further number of chances extending up to two semesters of examinations in all the courses including the arrears courses.
6	Destroying the documentary evidence of malpractice.	To deny the benefit of performances of the examination of all courses for which the candidate has appeared (both attended and to

Sl. No.	Nature of Malpractice	Penalty to be imposed
		be attended of the particular examination conducted including arrear examinations) and debar him/her for a further number of chances extending up to Two more examinations
7	Insertion of additional sheets / Graph Sheets / Drawing Sheets, use of answer book which is not issued at the examination hall on that particular examination date.	To deny the benefit of performance of examinations of all the courses for which the candidate has appeared (both attended and to he attended of the particular examination conducted including arrear examinations) and debar him/her for a further number of' chances extending up to Two more examinations.
8	In case of Impersonation or found guilty of deliberate prior arrangements to cheat in the examination.	To deny the benefit of performance of the examination of all courses for which the candidate who has appeared and who has arranged another person to impersonate (both attended and to be attended of the particular examination conducted including arrear examinations to both the candidates) & debar him/her for a minimum of six more examinations. (For the person who has impersonated and on whom impersonation is done for both persons, the punishment shall extend up to reprimanding and also booking a case under Indian Penal Code -IPC).
9	Abusing, threatening, manhandling the examination authorities at the examination hall or in the premises of the examination centre / outside the centre as well as misconduct of a very serious nature.	To deny the benefit of performance of the examination of all courses for which the candidate who has appeared and who has arranged another person to impersonate (both attended and to be attended of the particular examination conducted including arrear examinations to both the candidates) & debar him/her for a minimum of six more examinations. (For the person who has impersonated and on whom impersonation is done for both persons, the punishment shall extend up to reprimanding and also booking a case under Indian Penal Code -IPC).
10	Any other Malpractices not defined above but connected with the Examination.	Committee can recommend suitable penalties as deem fit.

The Chief Superintendent shall allow the candidates indulged in malpractice to write all subsequent examinations, with an undertaking by the student that he/she will abide by the decision and penalty imposed by Malpractice Enquiry Committee.

The Examiner shall, if he/she suspects malpractice while valuing the answer scripts or other material such as insertion of answer sheets, revealing of identity or enclosures, such as currency, shall return the answer script with reasons in writing to the CoE by name and desist from further valuation. If already valued, marks shall not be entered in the regular marks lists in which the marks awarded to other candidates are furnished but enter them in a separate list which shall be enclosed in a sealed cover and forwarded to the CoE. The decision pertaining to above Penalties and Punishments may be communicated to all the concerned. Enquiry under Malpractice Cases Consideration Committee is independent of the criminal proceedings, if any, in the appropriate court of law.

However, depending on severity of malpractice, MEC will impose penalty as deem fit, other than the one mentioned above.

Malpractice in Quizzes / Tests

If a student is involved in malpractices as defined for SEE in any course(s) of quiz / I test / II test / Compensatory test.	'F' graded will be awarded for that course in that semester. He/she will not be permitted neither to Drop/Withdraw nor appear for SEE in that course.

28. Students Code of Conduct

In order to maintain the sanctity and decorum in the campus and the hostels, the students are required the following rules of discipline:

- The students should behave courteously with the members of the staff.
- They should maintain silence in the library, classrooms and work quietly in drawing halls, laboratories and workshops.
- Students should come to class in time and be clean, tidy and modestly dressed.
- They should not meddle with the machines, equipment and tools in the laboratories and workshops without the permission of the staff members in charge. They will be responsible for the damages and will have to pay for their replacement.
- They should not absent themselves from the classes without the prior permission of the HoD.
- Students are expected to take up all tests, quizzes, assignments and examinations seriously and would try to perform the best.
- Students are expected to read notices/circulars displayed on the college notice board. Ignorance of not reading any notice/circular thus displayed shall not be accepted as an excuse for not complying with the directions contained in it.
- While attending college functions, the students will conduct themselves in such a way so as to bring credit to themselves and to the institution.
- Students are forbidden from pasting posters in the institute premises and causing any damage to the property of the institute.
- Students are not to affix any notice or remove any office notice from the notice boards.

- Spitting, smoking, consumption of alcoholic beverages and drugs are strictly forbidden.
- Use of Cell Phone is banned in classrooms, laboratories, library and academic corridor.
- Gathering in groups at roads, entrance, exit and pathways is strictly prohibited.
- Students using vehicles are required to leave them in parking places provided and are forbidden from parking in other places causing inconvenience.
- Vehicles with altered silencers, causing disturbances to the classes will be confiscated.

29. Ragging and Punishment

Ragging means causing, inducing, compelling, forcing a student either by way of practical joke or otherwise, to do any act which detracts from human dignity or violates his/her fundamental right or exposes him/her to ridicule or to forbid from doing any lawful act by intimidating, wrongfully restraining, wrongfully confining, or injuring him/her or by using criminal force, extortion.

The following perverse actions also constitute the ragging.

i) Forcing to:

Address seniors as Sir, Perform mass drills, Copy class notes and practical records for seniors, Carry out various errands, Do menial jobs for seniors, Drink alcohol and consume drugs, Do acts with sexual overtones and homosexual acts leading to physical injury/mental torture or death.

ii) Stripping / Kissing

iii) Any other related or allied acts of commission would also from ragging.

Punishment for Errant Students (Raggers)

i) Filing of First Information Report (FIR) with the local police as per the Supreme Court direction.

ii) Publishing the photographs of errant students (raggers) on the Notice Boards and in Local Newspapers.

iii) Imprisonment for a term extendable up to one year or a fine of Rs. 2000/- or both.

iv) Rustication, dismissal and expulsion from the Institute.

v) Embossment on marks cards and other academic certificates that he/she was indulged in ragging.

vi) Non eligibility for getting passport or visa.

vii) Non eligibility for campus recruitment/cancellation, if selected already.

30. Disciplinary Actions and Related Matters

i) Violation of code of conduct and disciplinary rules of the institute will be referred to the disciplinary committee.

ii) Violation of code of conduct shall attract disciplinary action which may include punishment such as reprimand, disciplinary probation, fine, debarring from the examination, withdrawal of placement facilities, withholding grades/degree, cancellation of registration and even rustication from the institute.

31. Termination from the Programme

A student is required to withdraw from the programme and leave the Institute on the following grounds;

i) Failure to complete degree within the prescribed time period as indicated in Table 2.1

ii) Failure to comply with the disciplinary rules as prescribed by the Institute from time to time.

32. Provision for Change of Branch

Change of branch is granted at the beginning of III Semester as per the VTU norms based on AICTE guidelines.

- Students who are interested in taking Change of Branch have to apply online in VTU Change of Branch portal by paying prescribed application fee.
- Facility of branch change is available at the III Semester level only to meritorious students and shall not be considered as a matter of Right.
- Branch change is permitted, strictly adhering to the strength in any branch not falling below 75% of the admission and only against clear vacancy available in a particular branch.
- Students admitted under SNQ quota are not eligible for change of branch.
- Vacancy (V) is defined as

$$V \quad = \quad I - (Reg + Rep)$$

Where, I = The prescribed Intake for the branch

$\quad\quad\quad$ Reg = No. of regular students who become eligible to be promoted to III Semester

$\quad\quad\quad$ Rep = No. of students from previous batches who become eligible to join III Semester (along with regular students)

- Once the student accepts the change of branch, he/she will not be allowed to revert to the former branch as the list will be sent to the university on the date of counselling itself for approval.
- The student given change of branch has to pay prescribed amount as change of branch fee to VTU, Belagavi.

33. Medals

The Institute will award the following Gold Medals in recognition of outstanding academic merit in programmes leading to an award of degree specified in Table 2.1.

Table 33.1: Medals & Awards

1	Student secured highest CGPA in UG Programmes for the entire institute (passed all the courses from 3rd to 8th sem. in first attempt only, without any transitional grades dropping/ withdrawal of the course.)	Dr. Sree Sree Sivakumara Swamiji Gold Medal
2	Student secured highest CGPA in each of the UG Engg. programmes offered in the Department (Passed all the courses from 3rd to 8th sem. in first attempt only without any transitional grades dropping /withdrawal of the course)	SIT Gold Medal
3	Student secured highest CGPA in B.Arch.(Passed all the courses from 1st to 10th sem. in first attempt only without any transitional grades dropping /withdrawal of the course)	SIT Gold Medal
4	Student secured highest CGPA in each of the PG Programme (M.Tech./MBA/MCA) offered in the Department (Passed all the courses from 1st to 4th sem. in first attempt only without any transitional grades dropping /withdrawal of the course)	SIT Gold Medal
5	Student secured highest CGPA in MCA (Passed all the courses from 3rd to 6th sem. in first attempt only without any transitional grades dropping /withdrawal of the course; applicable to students admitted prior to academic year 2020-21)	SIT Gold Medal
6	Best Major Project in each Department	Cash Prize & Certificate

Apart from the "SIT Gold Medal" instituted by SIT for securing highest CGPA in each of the programme, many Philanthropists and alumni have instituted the following medals.

Table 33.2: Medals Instituted by Philanthropists and Alumni

Under Graduate Programmes:	
Architecture	• Rotary Tumkur Gold Medal for topper in Architectural Design Project
Biotechnology	For securing highest CGPA • B.L. Siddaiah & Smt. Girvanamma Gold Medal instituted by Dr. B.S. Gowrishankar
Chemical Engineering	For securing highest CGPA • Smt Vijayadevi and Sri Kewalchand Vohra Gold Medal instituted by Sri Ravindra Vohra • Dr. T S Mallikarjunaiah Memorial Gold Medal instituted by Sri T.M. Swamy • SIT Alumni Chapter, USA Gold Medal

	• Sri K S Sridhar Gold Medal • Sri P. Sakkarai Nadar and Chinnathal Ammal Gold Medal instituted by Guru Trust, Ramachandrapuram
Civil Engineering	For securing highest CGPA • SIT Alumni Kerala and Qatar Chapters Gold Medal • Late Shri Sudam Shirsat Memorial Gold Medal instituted by Sri Ketan Shirsat • Sri Pratul A Patel Gold Medal • Smt. Dakshayanamma and Prof. B Gangadharaiah Gold Medal for securing highest marks in "RCC Structures" • Late B. Gurushanthaiah & Late G.R. Manjunath Memorial Gold Medal instituted by S.M. Kumaraswamy & friends for securing highest marks in Structural Analysis I & II put together • Smt. Pratibha Channabasavaiah Gold Medal for a girl student securing highest CGPA in Civil Engineering • Sri G.S. Paramashivaiah Gold Medal instituted by his brother G.S.S. Murthy for securing highest marks in "Water Resources Subjects"
Computer Sc. & Engineering	For securing highest CGPA • Sri Gopi Kesavan Gold Medal
Electrical & Electronics Engineering	• Prof. Basavarajaiah Gold Medal for securing highest marks in "Electric Circuit Analysis"
Electronics & Commn. Engineering	For securing highest CGPA • Sri Shekhar B Chandrashekhar Gold Medal • Smt. K.S. Sarojamma and Sri S. Veeranna Gold Medal instituted by Dr. K.V. Suresh and Sri K.V. Jyothi Prakash • Alumni of SIT, E&C of 1984 Batch Gold Medal for securing second highest CGPA in E&C Branch • Sri S. Vishwanathan Gold Medal for securing highest marks in "Network Analysis" • Cash Award for securing highest CGPA in E&C Branch (Lateral Entry) instituted by Alumni of SIT, E&C of 1984 Batch
Electronics and Instrumentation Engg.	• Smt. Lakshminarasamma and Sri Anjaneya Setty Memorial Gold Medal for securing second highest CGPA in Electronics & Instrumentation Engg. instituted by Prof. G.A. Shashikumar • Smt. Pamidi Chinnammayi and Sri Pamidi Rattaiah Memorial Gold Medal for securing third highest CGPA in Electronics & Instrumentation Engg. instituted by Prof. Venkataramaiah. P.P.
Information Sc. & Engineering	For securing highest CGPA • Alumni of Information Sc. & Engg. Dept. Gold Medal

Mechanical Engineering	For securing highest CGPA • Faculty, Department of Mechanical Engg. Gold Medal • Dr. Sojan Lal Gold Medal • Smt. Meera Reddy Gold Medal instituted by Prof. K.P.J. Reddy • Tumkur Nanjappa Memorial Gold Medal instituted by Dr. N. Chandrashekar • Smt. R.S. Kamalamma and Sri Revanasiddappa Gold Medal instituted by Dr. H.R. Purushothama
Electronics and Telecommunication Engineering	For securing highest CGPA • Sri Sridhar Kadambi Gold Medal • Dr. Krishna Prabhu Gold Medal
General	• Sri B Shivanna and Smt. Nagarathnamma Gold Medal instituted by B.S. Shashikala for securing highest marks in third semester Mathematics. • Dr. M.N. Channabasappa Gold Medal for securing highest marks in Mathematics I-IV sem. put together across all the UG programmes • Sri D. Basavaraju Gold Medal for securing second highest CGPA among all the UG students of all branches of Engineering instituted by Dr. K.L. Shivabasappa
Post Graduate Programmes:	
MBA (Finance Stream)	• Sri Rudrappa Shollapur Memorial Gold Medal for securing First place in Finance
MBA (HR Stream)	• Dr Manu N Kulkarni Cash Award for securing First place in HR stream
M.Tech. :	
Thermal Power Engg.	For securing highest CGPA • Tumkur Nanjappa Memorial Gold Medal instituted by Dr. N. Chandrashekar
General	• Sri D. Basavaraju Gold Medal for securing second highest CGPA among all the PG students of all branches of Engineering instituted by Dr. K.L. Shivabasappa

Note: Awards are given for those students who were not involved in malpractice in test/quiz /examination and on whom no disciplinary action taken. If more than one candidate has the same CGPA, then awarding of medal is decided based on number of O-grades/number of A-grades/any other relevant criteria.

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